

## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

In 2006, the United States Department of Housing and Urban Development (HUD) identified the Village of Hoffman Estates as a Community Development Block Grant (CDBG) entitlement community. The Annual Action Plan (AAP) is a one-year plan that provides a detailed description of resources to be used and projects to be undertaken by the Village in effort to address the priority needs and specific objectives that were identified within the Village's 2020-2024 CDBG Consolidated Plan.

In 2014, the Village joined the Cook County's HOME Consortium. As a result of this coordination between the Village, Cook County, and other HOME Consortium communities, the Village's Consolidated Plan for Program Years 2020-2024 is part of the larger Cook County Consolidated Plan for those years. This current Annual Action Plan (AAP) is based on the goals set forth in that Consolidated Plan. Although the Village participates in the HOME Consortium, it still receives a direct allocation of CDBG funding from HUD each year in order to address projects within the Village of Hoffman Estates.

This Annual Action Plan lists the activities to be carried out using CDBG funds during Program Year (PY) 2024, which runs from October 1, 2024, through September 30, 2025. PY 2024 marks the 19th year that the Village has participated in the CDBG program, and the fifth year of the Village's current 5-year Consolidated Plan. The Village anticipates an allocation of \$251,122 in grant money for the upcoming year. The Village proposes to use the CDBG funds for

- public facility infrastructure projects,
- a single family rehabilitation program,
- administration of the CDBG program,
- a housing supportive services project, and
- a public infrastructure project coordinated as part of the Village's 2025 Street Revitalization program.

The proposed \$251,122 allocation is a small increase to the prior year's allocation. In April 2023, the members of the Cook County Consortium, and several other entitlement communities, reconvened to continue work on a Cook County Regional Affirmatively Furthering Fair Housing (AFFH) Plan. This work was started before the COVID pandemic and was paused due to other urgent priorities and HUD's initial suspension AFFH implementation and pending new rule. Since HUD's February 9, 2023, publication in the Federal Register of the Notice of Proposed Rulemaking (NPRM) entitled "Affirmatively Furthering Fair Housing," the Consortium is now anticipating planning the development of an AFFH Equity Plan

when guidelines are published and final rule-making is complete. The Consortium is looking forward to publication of the AFFH Final Rule and will continue to consult with local partners in the planning and development of a required AFFH Equity Plan within the timeframe required by the Final Rule. In the interim, all Consortium members are utilizing previous Analysis of Impediments and draft AFFH concepts to inform their advancement of fair housing in communities.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Based on the needs assessment and market analysis, as well as consideration of the limited anticipated resources, the Village developed a strategic plan to use CDBG funds to meet its priority housing, homeless, and community development needs. The Village of Hoffman Estates identified two primary objectives for the 2020-2024 Consolidated Plan, which carry through to the PY 2024 Annual Action Plan. Within these objectives are individual goals, projects, and performance measures to ensure progress towards addressing priority needs. These objectives are described in greater detail in the Strategic Plan.

Objective 1: Provide improvements to public infrastructure and public facilities in order to create a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods. The Village proposes to assist public facility and public infrastructure projects within eligible CDBG neighborhoods or utilized primarily by low-moderate income individuals and families.

Objective 2: Provide decent housing through access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Village is nearing completion of the 18th year of its CDBG program. During this time, the Village has diligently invested over \$4 million in CDBG funds, all in accordance with HUD policies and procedures towards the two key objectives.

During the current year, PY 2023, \$199,500 of CDBG funding is expected to be utilized for street rehabilitation of Ascot Drive and Crescent, with sidewalk work on Baxter. Through years of economic distress, the Village has relied on CDBG funds to address such infrastructure projects in a timely fashion.

The Village continues to partner with the North West Housing Partnership (NWHP) for the administration of the Single Family Rehabilitation (SFR) program. The program provides a zero-interest deferrable loan in an amount up to \$25,000 (looking to increase this limit to \$35,000 this coming FY) to low-income residents who hold equity in their home. The goal of this rehabilitation activity has been to allow recipients to maintain their own homes, improve their individual environments, and contribute to the overall sustainability of affordable neighborhoods. While the COVID-19 pandemic slowed activity in the program during 2020-2022, more recently interest has grown. It is hoped that another two projects will be completed in PY 2023.

The Village has not yet so far processed program income from repaid SFR loans during the course of PY 2022, but this could occur at any time, and if it does, said repayment will fund the SFR program in PY 2023.

The Village has previously utilized CDBG funding for needed infrastructure repairs at the Children's Advocacy Center (CAC), which is located in a Village-owned building. Substantial work has been completed at the facility over the past five years utilizing pooled CDBG funding from neighboring communities as well. During Program Years 2019 - 2021, projects at the CAC did not take place due to the ongoing pandemic. During 2020, the CAC did apply for and was granted funding for PPE through the Village's CDBG-CV program, for pandemic relief. During 2022-2024 physical work was not performed at the CAC site due to a neighboring Leaking Underground Storage Tank (LUST) issue remaining, preventing an environmental review from being able to clear the site contamination section – Hoffman Estates' Public Works is currently working towards a NFR letter to clear said issue, with hopes that physical work at CAC can restart in 2024-2025, as substantial work has been completed and updated from IEPA have been positive, so the NFR letter is now expected any day and CAC still has work required for their facility.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Village's public hearing regarding the development of the PY 2024 Annual Action Plan will take place on July 18th, 2024, at Village Hall. The hearing is held annually to obtain comments on the Draft Annual Action Plan as well as to obtain feedback on community needs and how they might be addressed through the CDBG funding.

The PY 2024 Draft Annual Action Plan will be available for a 30-day public review and comment from June 19th, 2024, to July 20th, 2024, and open for discussion at the Planning, Building and Zoning (PBZ) Committee public meeting on August 5, 2024. The public comment period, public hearing, and public meeting were noticed on the Village Website ([www.hoffmanestates.org/cdbg](http://www.hoffmanestates.org/cdbg)) and in the Daily Herald, the local newspaper. The Draft Plan document was available for public viewing at Village Hall and on the Village website during the entire public comment period. The Village also made the Draft Plan known to

local organizations and stakeholders through the means of a traditional mailing to approximately 120 interested recipients, mailed out on June 17, 2024.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Currently none - this section will be updated as they are recorded

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Currently none - this section will be updated as they are recorded

## **7. Summary**

Hoffman Estates, through Development Services, seeks to address the needs of the residents and community-focused organizations throughout the Village based on analysis of the needs assessment and market analysis, as well as consideration of the limited anticipated resources. The Village developed a strategic plan to use CDBG funds to meet its priority housing, and related developmental needs while staying within compliance of HUD regulations based upon input from relevant stakeholders. Development Services acquired public input per our Citizen Participation Plan as required. Hoffman Estates will continue to make the necessary adjustments to create the most impactful project, which is why we have added a new program this year in order to best address the needs of our community.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HOFFMAN ESTATES	Development Services

**Table 1 – Responsible Agencies**

### Narrative

Since becoming an entitlement community in 2006, individuals in the Hoffman Estates Development Services Department have administered the CDBG program. The department consists of four divisions that coordinate all aspects of residential and commercial development as well as manage significant infrastructure improvements in Hoffman Estates. The department works with residents and existing businesses on property improvements, and with the development community to bring new businesses to Hoffman Estates. The department provides information and professional services to residents, developers, realtors, contractors, governmental agencies, and other interested parties on a variety of topics.

The divisions within the Development Services department which perform services related to HUD priorities include the Planning & Transportation Division, the Engineering Division, the Code Enforcement Division, and the Economic Development Division. The Village's Health and Human Services (HHS) Department located at Village Hall as well as the Village's Police Department perform many of the responsibilities related to social services. The Finance Department provides administrative support. This upcoming PY will also likely see the involvement of the Hoffman Estates Police Department.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Village consulted with a number of local social service agencies that serve Hoffman Estates in order to identify and prioritize needs to include in the current Consolidated Plan. These included health services agencies, social services related to children, agencies that serve the homeless, neighboring municipalities, the park district, and the Cook County Community Development Department. The Village is a member of the Cook County HOME Consortium. The Village also has a Health & Human Services (HHS) department that, in addition to providing low-cost vaccination clinics and mental health services, also works with area non-profit and governmental agencies to coordinate services for citizens in need.

The Village maintains a list of over 120 public, private, and nonprofit stakeholder organizations and individuals that fit into these and other categories. A copy of this list is included as an attachment to the Plan. These organizations are critical to informing policy decisions regarding decent housing, suitable living environments, and expanded economic opportunity. These individuals were invited to consult individually with the Village and to provide input through the general citizen participation process. They receive mailings on all annual CDBG planning functions.

Several agencies from this list were individually consulted in order to ensure their challenges and needs were considered in the development of this Plan.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Membership in the Cook County HOME Consortium positions the Village to be part of the regional discussion with public and assisted housing providers as well as other municipalities to help coordinate services.

The Village's Health and Human Services Department (HHS) provides professional and affordable physical and mental health services to residents in the Village of Hoffman Estates. It serves as the primary point of contact for coordination with other private health, mental health, and social service agencies. Among the services they provide are immunizations, health screenings, TB testing, and individual/family counseling. The Department's capacity is limited, and therefore coordination with other providers is crucial. In situations in which HHS is not able to directly provide services for foreclosure counseling, medical needs, financial assistance, food pantry, and youth services, the Department will refer clients to appropriate care providers.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Village will coordinate with the local Continuum of Care to assess the urgency of addressing homelessness in the Village of Hoffman Estates. While the Village is not required to compile and submit a full homeless needs assessment due to its membership in the HOME Consortium, staff will continue to reach out social service agencies to understand the extent of homelessness in the Village and coordinate assistance.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Although the Village does not receive ESG funds, as discussed in the previous answer, the Village will consult individually with the Continuum of Care to assess homelessness in the Village and determine how to address it in the Consolidated Plan.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	HOFFMAN ESTATES
	<b>Agency/Group/Organization Type</b>	Health Agency Agency - Emergency Management Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Health & Human Services (HHS) Department has a number of needs related to social work, immunizations, counseling, homelessness prevention and homelessness needs. The Village's Emergency Management Agency maintains a disaster response plan, a weather alert system, warming/cooling centers, and provides a variety of other support efforts, as well as being a member of the Joint Emergency Management System with a group of 10 area municipalities.



2	<b>Agency/Group/Organization</b>	CHILDREN'S ADVOCACY CENTER OF NORTH AND NORTHWEST COOK COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services-Education Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CAC coordinates services for children who are victims of sexual or physical abuse in partnership with local law enforcement agencies and the Illinois Department of Children and Family Services (DCFS). All cases of such type in the northern and northwestern Cook County suburbs pass through the CAC in Hoffman Estates or its satellite location. The Village of Hoffman Estates leases and maintains an old Village Hall.
3	<b>Agency/Group/Organization</b>	NORTH WEST HOUSING PARTNERSHIP
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	NWHP has been a sub-recipient of CDBG funds from the Village for more than 15 years. The agency provides a number of programs for low to moderate income residents in the northwest suburbs. The Village continued to seek their input on this Consolidated Plan and will continue to fund the single family rehabilitation program using CDBG funds. The agency expressed a desire to continue administering the single family rehab (SFR) program for the Village and will begin assisting with the housing supportive services program as well.
4	<b>Agency/Group/Organization</b>	Cook County Department of Planning and Development
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Village coordinates to share information as it relates to our respective Consolidated Plans. Cook County is the Lead Organization of the Cook County HOME Consortium and HOME funding information is also reviewed. The Village will consider portions of the AFH that may be applicable to the Village.

5	<b>Agency/Group/Organization</b>	SCHAUMBURG
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Village of Schaumburg shares a significant boundary with the Village of Hoffman Estates. They are also a CDBG entitlement community and member of the Cook County HOME Consortium. The Village consulted in order to identify areas for potential collaboration around CDBG programs and services. Since Hoffman Estates residents often work, shop, and socialize in Schaumburg and vice versa, opportunities for coordination, joint marketing, and promotion were discussed.
6	<b>Agency/Group/Organization</b>	PALATINE
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Village of Palatine is a neighboring municipality to the Village of Hoffman Estates, a CDBG entitlement community, and member of the Cook County HOME Consortium. The Village consulted in order to identify areas for potential collaboration around CDBG programs and services
7	<b>Agency/Group/Organization</b>	MOUNT PROSPECT
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Mt. Prospect was consulted as a fellow HOME Consortium member and nearby municipality. Continued coordination between Mount Prospect and Hoffman Estates is anticipated as a result of joint membership in the consortium.
8	<b>Agency/Group/Organization</b>	DES PLAINES
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Des Plaines was consulted as a fellow HOME Consortium member and nearby municipality. Continued coordination is anticipated as a result of joint membership in the consortium.
9	<b>Agency/Group/Organization</b>	ARLINGTON HEIGHTS
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Arlington Heights was consulted as a fellow HOME Consortium member and nearby municipality. Continued coordination between Arlington Heights and Hoffman Estates is anticipated as a result of joint membership in the consortium.
10	<b>Agency/Group/Organization</b>	WINGS Program Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services-Education Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	WINGS coordinates services, including counseling and emergency housing, for women and children that are victims of domestic abuse. WINGS expressed a continued need for social work funding, and funding for housing. WINGS received Village CDBG-CV funding for Public Services and may in the future be involved in a upcoming non-CV project.
11	<b>Agency/Group/Organization</b>	Hoffman Estates Park District
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Park District coordinates activities throughout the municipality. The Park District and the Village frequently coordinate on projects and shared-services. The Park District has expressed a continued need for before and after school programs and may be involved in a future CDBG project.
12	<b>Agency/Group/Organization</b>	CLEARBROOK
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Hoffman Estates has met with Clearbrook to discuss the upcoming needed work on their various properties. A future CDBG project to address the physical work on several of their properties is expected.



**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Cook County	As the lead agency for the Cook County HOME Consortium, Cook County coordinates the Continuum of Care for the region including Hoffman Estates. CoC also provides coordination on fair housing compliance.
Comprehensive, Transportation, Development Code	Village of Hoffman Estates	The Village has completed two Area Plans and is updating its Comprehensive Plan, Development Codes and a new Multi-Modal Transportation Plan. Affordable, decent housing and access to various forms of affordable transportation are a priority of the plans. Data from the Consolidated Plan is used to inform decisions and policies in these efforts.
Planning for Progress	Cook County	As the lead agency for the Cook County HOME Consortium, Cook County's Department of Planning and Development created Planning for Progress which outlined four key priority objectives, all of which are also important to the Village of Hoffman Estates. Among these goals were infrastructure and housing, both of which the Village intends to address through CDBG funds.
ON TO 2050	CMAP	Being spread across several government jurisdictions and sharing borders with 8 other municipalities means Hoffman Estates must be viewed in a regional context. CMAP's ON TO 2050 regional vision contains recommendation areas. All of these themes relate to Hoffman Estates to varying degrees, but all have at least some importance.

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Analysis of Impediments (AI)	Village of Hoffman Estates	The Village's AI assesses the level of fair housing choice within the Village's jurisdiction, identifies potential impediments to fair housing choice, and recommends actions that the Village and partners can take to eliminate or remedy improvements. The Village continues to make progress towards action items identified in the AI. The Assessment of Fair Housing (AFH) process, which would have replaced AI, was terminated by HUD in late 2020.
Flexible Transit Service	Village of Hoffman Estates	The Village published a flexible transit service operations plan through the Regional Transit Authority which included consultation with various transit service providers. The plan identifies other transit needs and areas for coordination.

**Table 3 - Other local / regional / federal planning efforts**

### **Narrative**

**The Village works with internet service providers and the public library district to ensure the community continues to close the digital divide and ensure residents have internet access in one form or another.**

## AP-12 Participation - 91.401, 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The citizen participation process included a traditional mailing to interested parties (individuals, non-profit and other local organizations), a newspaper notice, a 30-day public comment period, draft plan posted on the Village website, a public hearing, and two public meetings.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<ul style="list-style-type: none"><li>• Minorities</li><li>• Persons with disabilities</li><li>• Non-targeted/broad community</li><li>• Residents of Public and Assisted Housing</li></ul>	Public Hearing was held at Village Hall on July 18, 2024	No comments have yet been received	N/A	N/A
2	Public Meeting	<ul style="list-style-type: none"><li>• Minorities</li><li>• Persons with disabilities</li><li>• Non-targeted/broad community</li><li>• Residents of Public and Assisted Housing</li></ul>	Planning, Building and Zoning (PBZ) Meeting August 5, 2024	No comments have yet been received	No comments have yet been received	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Mailing	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Persons with disabilities</li> <li>• Non-targeted/broad community</li> <li>• Residents of Public and Assisted Housing</li> </ul>	Mailing Sent out to over 120 interested individuals and organizations on June 17, 2024.	No comments have yet been received	No comments have yet been received	N/A
4	Newspaper Ad	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	Newspaper comment period in the Daily Herald Public Notice began on the June 19, 2024. No comments have been received.	No comments have yet been received	No comments have yet been received	N/A
5	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	Notice of Draft Plan on Village's CDBG Webpage and Plan available for view on June 19, 2024.	No comments have yet been received	No comments have yet been received	<a href="http://www.hoffmanestates.org/cdbg">www.hoffmanestates.org/cdbg</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The Community Development Block Grant (CDBG) funds received by the Village can be used for a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and improved community facilities and services, provided that the activities primarily benefit low- and moderate-income residents. Some examples of how the Village has used CDBG funds in the past include:

- housing rehabilitation for income-eligible homeowners,
- social service programs for youth and seniors,
- street light improvements in income-eligible areas,
- street intersection ADA ramp installations in income-eligible areas, and
- street improvements in income-eligible areas.

One challenge with projecting available funds is the irregularity with which program income is received. The Village has almost 30 outstanding loans through its single family rehabilitation program, and these could be paid off at any time.

## Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year				Expected for Remainder of Con Plan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	251,122	0	129,967	381,089	0	See above

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Village will continue to support various programs as they are able to satisfy needs. However, CDBG funds will not be used to directly leverage additional funds as no matching funds are required.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Village intends on allocating CDBG funds towards improvements to public infrastructure and facilities that will directly lead to accomplishment of said goals. The Village also owns the property that is leased to CAC, which may have a project this upcoming PY if a leaking underground storage tank issue can be resolved.

## Discussion

The Village will continue to dedicate staff resources to ensure program funds are expended effectively and properly as CDBG funds are received. Development Services will attempt to reallocate program income as efficiently as possible. The "Prior Year Resources" of about \$129,967 are from unspent funds from the 2023 AAP, primarily from the CAC project could not move forward due to not being able to pass an ERR, and SFR not spending down as much as expected - there is still time between the submittal of the 2024 AAP and the start of the 2024 AAP, so additional SFR dollars may be spent, but the CAC project will not move forward until calendar year 2025.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>1</b>	Public Infrastructure Improvements	2020	2025	Non-Housing Community Development		Improving Public Facilities and Infrastructure	CDBG: \$199,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
<b>2</b>	Owner Occupied Rehabilitation	2020	2025	Affordable Housing		Reducing the Housing Cost Burden Social Service Needs- Other	CDBG: \$106,369	Homeowner Housing Rehabilitated: 3 Household Housing Unit Other: 2 Other
<b>3</b>	Public Facilities Improvements	2020	2025	Non-Housing Community Development		Improving Public Facilities and Infrastructure	CDBG: \$25,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Planning and Administration	2020	2024	Planning and Administration		Improving Public Facilities and Infrastructure Reducing the Housing Cost Burden Social Service Needs- Homelessness Non-Housing Economic Development Needs Social Service Needs- Other	CDBG: \$50,220	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Public Infrastructure Improvements
	<b>Goal Description</b>	Street improvements to be determined based on Engineering assessment
2	<b>Goal Name</b>	Owner Occupied Rehabilitation
	<b>Goal Description</b>	<p>Single family home rehabilitation continues to be of high priority in order to reduce the cost burden. Participation in the program has been slow, owing to the pandemic and eligibility requirements. The Village will continue to offer this program and will explore improved marketing efforts throughout this Consolidated Plan to satisfy the home ownership cost burden need seen in the community. This program is \$91,369 of the funded total.</p> <p>An offshoot program is being established to assist with a hoarding issue within the village that has been noted by NWHP and our code enforcement team. NWHP will provide the client intake, and funds will be utilized to remove excess materials, provide counseling through our Village health department, and potentially enroll in the existing SFR program if damage is seen within the home. This program is \$15,000 of the funded total.</p>
3	<b>Goal Name</b>	Public Facilities Improvements
	<b>Goal Description</b>	The Village plans to provide funds for rehabilitation projects at a public facility, the Children's Advocacy Center (CAC), once the known neighboring Leaking Underground Storage Tank (LUST) issue is resolved with the needed NFR letter.
4	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Throughout the course of the year, the Village intends to fund planning and administration related to the administration of the CDBG program. This includes ongoing administration of the CDBG program as well as funds used to update various plans related to HUD priorities including the Village's next Annual Action Plan and year-end CAPER submission. Village staff is involved in the administration of all Activities, including street rehabilitation and single family rehabilitation programs. The single family program involves contract writing and subrecipient management.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

During the 2024-2025 program year, the Village proposes using funds for public infrastructure, public facilities, single family rehabilitation and its offshoot program to provide housing supportive services, and planning and administration.

#	Project Name
1	Public Facilities Improvement - Children's Advocacy Center (CAC) Rehabilitation
2	Planning and Administration
3	Street Improvements
4	North West Housing Partnership - Single Family Rehab
5	Hoarding Remediation

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Hoffman Estates aims to allocate funds to meet municipal and non-profit agency needs, within the constraints of diminishing resources and various regulations. With a decreasing number of eligible census tracts/block groups for neighborhood investment/municipal infrastructure, allocation priorities are shifting to other unmet needs in the community. A major obstacle to meeting these underserved needs is the inability to plan out the reallocation of program income, as property selloffs could occur at any point, which prevents ideal long-range planning. Development Services will continue to weigh community input in creating the allocation priorities for future funding.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Public Facilities Improvement - Children's Advocacy Center (CAC) Rehabilitation
	<b>Target Area</b>	Not Applicable
	<b>Goals Supported</b>	Public Facilities Improvements
	<b>Needs Addressed</b>	Improving Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Building infrastructure repair at Children's Advocacy Center (CAC) facility in the Village of Hoffman Estates.
	<b>Target Date</b>	September 30, 2025
	<b>Goal</b>	1 Facility   100 persons assisted
	<b>Location Description</b>	640 Illinois Blvd, Hoffman Estates, IL
	<b>Planned Activities</b>	Public Facility Improvements (03)

2	<b>Project Name</b>	Planning and Administration
	<b>Target Area</b>	Not Applicable
	<b>Goals Supported</b>	All
	<b>Needs Addressed</b>	All
	<b>Funding</b>	CDBG: \$50,220
	<b>Description</b>	Planning and Administration for the CDBG program.
	<b>Target Date</b>	September 30, 2025
	<b>Goal</b>	1 Other
	<b>Location Description</b>	Not Applicable
	<b>Planned Activities</b>	General Planning and Administration (21A)

<b>3</b>	<b>Project Name</b>	Street Improvements
	<b>Target Area</b>	To Be Determined
	<b>Goals Supported</b>	Public Infrastructure Improvements
	<b>Needs Addressed</b>	Improving Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$199,500
	<b>Description</b>	Funds will be used to make improvements to a Village street in a CDBG eligible area.
	<b>Target Date</b>	September 30, 2025
	<b>Goal</b>	200 persons in the service area (estimated)
	<b>Location Description</b>	To be Determined
	<b>Planned Activities</b>	Street Improvements (03K)

<b>4</b>	<b>Project Name</b>	North West Housing Partnership Single Family Rehab
	<b>Target Area</b>	Available Village wide
	<b>Goals Supported</b>	Owner Occupied Rehabilitation
	<b>Needs Addressed</b>	Reducing the Housing Cost Burden Social Service Needs- Other
	<b>Funding</b>	CDBG: \$91,369
	<b>Description</b>	Single family rehab of eligible properties
	<b>Target Date</b>	September 30, 2025
	<b>Goal</b>	3 Housing Units
	<b>Location Description</b>	Available Village wide
	<b>Planned Activities</b>	Owner Occupied Housing Rehabilitation (14A)

5	<b>Project Name</b>	Hoarding Remediation
	<b>Target Area</b>	Available Village wide
	<b>Goals Supported</b>	Owner Occupied Rehabilitation
	<b>Needs Addressed</b>	Social Service Needs- Other
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	<p>An offshoot program is being established to assist with a hoarding issue within the village that has been noted by NWHP and our code enforcement team.</p> <p>NWHP will provide the client intake, and funds will be utilized to remove excess materials, provide counseling through our Village health department, and potentially enroll in the existing SFR program if damage is seen within the home.</p>
	<b>Target Date</b>	September 30, 2025
	<b>Goal</b>	2 persons assisted
	<b>Location Description</b>	Available Village wide
	<b>Planned Activities</b>	Public Service – Other (05Z)

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Although the Village does not have any specific areas given limited funds, the Village will identify a street for reconstruction purposes as appropriate data is collected.

### **Geographic Distribution**

Target Area	Percentage of Funds

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The street rehabilitation project benefits residents in a CDBG-eligible low to moderate income neighborhood. The streets are chosen based off of condition, and then of the streets chosen by need, streets within eligible block groups are considered for CDBG funds.

### **Discussion**

The timing of the Village of Hoffman Estates' street ratings and capital budget process, which is the system in which a street will be selected based upon need and eligibility, will not be formally determined until after the final annual action plan is submitted to HUD.

Additional information on HUD Low-Moderate Income Summary Data (LMSID) is located on this webpage: <https://www.hudexchange.info/news/updates-to-low-moderate-income-summary-data-now-available/>

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Village is fortunate to have a range of housing, including affordable housing options. The Village will continue to investigate policies that would address barriers to affordable housing.

The Village continues to take action to remove or modify public policies that serve as barriers to affordable housing such as land use controls, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

The Village intends on accommodating multi-family and mixed use development that is currently planned in two areas of town as well as continuing to make funds available for the Village's owner-occupied, single family home rehabilitation program. The Village will also continue to ensure rental housing is maintained and renters' rights protected through its residential rental license and inspection program. The Village has adopted the 2021 I-Codes through the International Code Council (ICC) and the 2020 National Electric Code (NEC), which are in place and enforced in order to protect the lives and safety of residents and visitors to the Village. This is a very standardized set of building codes across the nation.

The Village's fees - including building fees - are frequently reassessed and are currently lower than many comparable communities.

High sales and property taxes remain an issue in the State of Illinois, but this is beyond the jurisdiction or control of the Village. These taxes are regressive and have an outsized impact on low to moderate income level individuals and families who live in the Village.

The Village is heavily involved in regional public transportation and has worked extensively with the Regional Transportation Authority (RTA) to maintain a network of public buses, and even worked with the RTA to support and enhance their new Bus Mass Transit system that can take workers from their homes to jobs around the Chicagoland region. The Village also operates a subsidized taxi program for income-eligible residents.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Village will be implementing policies that will address barriers to affordable housing. The Village is contracted with Teska Associates and Ancel Glink to undertake a comprehensive review and update of the Zoning and Subdivision Codes, expected to be completed soon. The Village has received and reviewed policy direction from the consultant team, and drafting of specific code language is underway.



Pertinent to the affordability of housing, the consultant team has identified areas where the Village can update and streamline its zoning for multifamily housing, including the creation of more predictable zoning entitlement processes, modernized multifamily zoning districts, and a Planned Development process that did not exist within the Village previously.

The new Code is intended to be a Unified Development Ordinance, drafted specifically to be user friendly, and readable to allow for easy access to potential developers.

## **Discussion**

Our community is intertwined with adjacent suburbs and therefore our housing market can be challenging to define within our boundaries. This impacts efforts to manage affordability in housing. Hoffman Estates also offers a Single Family Home Repair Program to assist qualified homeowners offset some of the required costs that can be a major barrier to affordable housing.

In April 2023, the members of the Cook County Consortium, and several other entitlement communities, reconvened to continue work on a Cook County Regional Affirmatively Furthering Fair Housing (AFFH) Plan. This work was started before the COVID pandemic and was paused due to other urgent priorities and HUD's initial suspension AFFH implementation and pending new rule. Since HUD's February 9, 2023, publication in the Federal Register of the Notice of Proposed Rulemaking (NPRM) entitled "Affirmatively Furthering Fair Housing," the Consortium is now anticipating planning the development of an AFFH Equity Plan when guidelines are published and final rule-making is complete. The Consortium is looking forward to publication of the AFFH Final Rule and will continue to consult with local partners in the planning and development of a required AFFH Equity Plan within the timeframe required by the Final Rule. In the interim, all Consortium members are utilizing previous Analysis of Impediments and draft AFFH concepts to inform their advancement of fair housing in communities.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

This section discusses actions that the Village will take to address needs outside of those directly addressed through CDBG funds.

### **Actions planned to address obstacles to meeting underserved needs**

While a lack of funding continues to be a challenge to address all of the needs identified in the Consolidated Plan, the Village will continue to partner and coordinate services wherever possible. To facilitate access to broadband/internet service for underserved residents, residents are referred to the appropriate one of the five library districts that cover the Village – all provide free internet access. Additionally, residents can be referred to low cost home internet access and/or computer hardware rebate programs represented in the following links:

<https://www.fcc.gov/acp>

<https://www.citizensutilityboard.org/wp-content/uploads/2020/01/LowIncomeInternet.pdf>

During the 2024 Program Year, continued consultation with stakeholders will remain important to ensuring the most important needs are identified and strategies for addressing them are developed and pursued.

### **Actions planned to foster and maintain affordable housing**

The Village has identified an imbalance in the supply and demand for housing, and has actively taken steps to correct this. The Village commissioned a housing market study from Tracy Cross and Associates, which found that the Village could comfortably absorb 1,150 units per year over at least the next five years. Since receiving the results of that study, the Village has introduced a temporary Planned Development zoning entitlement process to allow for the consideration of new multifamily product as an interim step during the drafting of the new Unified Development Ordinance.

Based upon projects recently approved and under construction, development agreements in place, and projects that have received at least a courtesy review from the Village Board, the Village has approximately 2,700 new housing units in the pipeline. It is anticipated that these efforts to meet market demand will ease housing pressures in the Village, and therefore, pricing. The Village is also continuing to make funds available for the owner-occupied, single family home rehabilitation program. The Village will continue to ensure rental housing is maintained and renters' rights protected through its

residential rental license and inspection program.

### **Actions planned to reduce lead-based paint hazards**

The Village plans on continuing coordination with the Cook County Department of Public Health to address lead-based paint hazards in the Village. As the State moves closer to decreasing the lead concentration threshold for children, the Village will continue to educate residents of potential hazards and provide lead hazard mitigation services wherever possible.

The Village of Hoffman Estates also offers a Single Family Home Repair Program which can help offset the costs associated with lead abatement's need to follow numerous regulations for safety for projects within homes of homeowners who income qualify.

### **Actions planned to reduce the number of poverty-level families**

The Village will continue to work with its business community and the State of Illinois to improve job training to close the gap between the jobs that are available in the community and the skillsets of residents. The Village has an active Economic Development Division with efforts that include attracting businesses that will offer employment for a variety of skill levels. Among actions during the 2024 Program Year are continued collaboration with the Golden Corridor Advanced Manufacturing Partnership, provision and coordination of transit services, and the provision of health services through the Health and Human Services Department.

### **Actions planned to develop institutional structure**

The Village will be continuing its effort to identify priority needs through an update to its Zoning and Development Codes and Comprehensive Plan. Consideration of HUD priorities will be included in these updates, particularly as they relate to housing. A strong and updated Comprehensive Plan will improve the Village's ability to be responsive to needs through an improved institutional structure. Continued participation in the regional housing discussion through Cook County and the Continuum of Care will be important as well.

In April 2023, the members of the Cook County Consortium, and several other entitlement communities, reconvened to continue work on a Cook County Regional Affirmatively Furthering Fair Housing (AFFH) Plan. This work was started before the COVID pandemic and was paused due to other urgent priorities and HUD's initial suspension AFFH implementation and pending new rule. Since HUD's February 9, 2023, publication in the Federal Register of the Notice of Proposed Rulemaking (NPRM) entitled "Affirmatively Furthering Fair Housing," the Consortium is now anticipating planning the development of an AFFH Equity Plan when guidelines are published and final rule-making is complete. The Consortium is looking forward to publication of the AFFH Final Rule and will continue to consult with local partners in the planning and development of a required AFFH Equity Plan within the timeframe required by the Final Rule. In the interim, all Consortium members are utilizing previous Analysis of Impediments and draft

AFFH concepts to inform their advancement of fair housing in communities.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

During the 2024 Program Year, the Village will continue to address priority needs identified through consultation with housing associations. The owner-occupied single family home rehabilitation program will help reduce the cost burden for these individuals. Additionally, coordination of youth services, senior citizen services, and transit services will be a priority of Village Departments that provide them.

### **Discussion**

Hoffman Estates will continue to work with area organizations to enable residents to use organizational services outside of those receiving CDBG funding to address ever-changing local needs.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

- |   |         |
|---|---------|
| 1. The amount of urgent need activities   | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

#### Discussion

The Village plans to devote all activity funding to benefit low to moderate income persons. No urgent need activities are planned. Activities such as the Children's Advocacy Center facility improvement project may be presumed benefit as low to moderate income.